

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Friday, 8 April 2022

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 20 April 2022 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Damian Roberts

Chief Executive

1. Apologies for Absence

To report apologies for absence.

3. Report of the Returning Officer

To receive the report of the Returning Officer in relation to the by-election for the Bisley & West End ward (to follow).

5. Leader's Announcements

8. Questions from Councillors

Top deal with questions, if any, received under Council Procedure Rule 11.

9. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the

Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider the recommendations as set out below:

- (a) Executive – 28 February and 15 March 2022
- (b) Planning Applications Committee – 7 April 2022
- (c) Performance and Finance Scrutiny Committee – 17 February and 9 March 2022
- (d) External Partnerships Select Committee – 1 March 2022
- (e) Employment Committee – 6 April 2022
- (f) Joint Staff Consultative Group – 3 March and 29 March 2022

10. Motions

Councillor Rodney Bates to move that:

“this Council

- (i) notes
 - a. that since 2001, over 600 communities across the UK have secured Fairtrade status;
 - b. that Surrey County Council achieved Fairtrade status in September 2015 and that Rushmoor, Guildford and Addlestone also have Fairtrade status within its vicinity;
 - c. the principles of an area with Fairtrade status namely any community that:
 - supports Fairtrade and deepens understanding of the benefits that Fairtrade brings;
 - takes action by choosing Fairtrade products whenever possible and encourages others to do likewise;
 - achieves and continues to take action on the five Fairtrade goals set by the Fairtrade Foundation;
- (ii) believes that Fairtrade is an important value within our community and that we should take positive action towards achieving Fairtrade status across the Borough;
- (iii) supports Fairtrade and serve Fairtrade products wherever possible and practical at Council events, meetings and within Council buildings;
- (iv) promotes awareness and understanding of Fairtrade across Surrey Heath using its Council communication channels and to highlight the Council’s commitment to this principle;

- (v) establishes a local Fairtrade steering group including representatives from this Council, local business, education, relevant community groups and the faith community to develop a Fairtrade campaign and action plan for Fairtrade status; and
- (vi) submits the application for formal Fairtrade status for the Borough of Surrey Heath by no later than 31 March 2023.”

11. Governance Working Group (Pages 5 - 50)

To consider the report of the Head of Legal & Democratic Services (attached).

12. Committee Memberships

To consider the report of the Head of Legal & Democratic Services (report to follow).

13. Leader's Question Time

The Leader to answer questions from Members in relation to the Executive functions.

14. Exclusion of Press and Public

The Mayor to move “That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 15 and 16 below on the ground that they involve the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A of the Act.”

15. Urgent Action (Pages 51 - 60)

16. Review of Exempt Items

To review those items or parts thereof which can be released as information available to the public.